**ABOYNE PRIMARY PARENT COUNCIL MEETING**

**TUESDAY 13 March 2018, ABOYNE PRIMARY SCHOOL**

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| **PRESENT** | Amanda Whitfield, Jenny Blair (Chair Person), Julie Reid, Becki Redmond, Abigail Turley, Angela Fletcher (Minute), Lucy Wisely, Corri O’Shea, Nicola Ewen, Robert Dinnie, Valerie Hossack |  |
| **APOLOGIES** | Fiona Walmsley, Cllr Gibb, Shaeron Smith, Cllr Blackett, Valerie Stoddart, Gemma Moig, Claire Wallace |  |
| **AGENDA** |  | **ACTION** |
| **1.0** | **Approval of Previous Minutes**  Approved. |  |
| **2.0a** | **Welcome and Update from Chair (Jenny Blair)**  Cllr Paul Gibb and JB discussed road safety issues around the school. Cllr Gibb asked members of the Parent Council to check speed measures, crossing issues and locations of zebra crossings on a map of the school and send it back to him.  JB requested that details be sent to each class rep within the nursery and primary to ensure cross school representation of feedback.    Science Festival. The Cromar Future Group Science Festival was a great success. Each class got involved with an activity beforehand. There were lots for children to get involved with however it was felt marketing of the event could have been better. School very keen to host again.    JB asked for teachers to let us know what the £60 per class was spent on for future newsletters.  Jenny suggested buying reusable plastic cups for events. Agreed. Julie Reid advised she could buy them from Ikea. | **ALL**  **LW / AW**  **APS**  **JR** |
| **2.0b** | **School Improvement Plan**  Staff are working on a reporting calendar aimed at updating children's school reports more often. Events are planned to share information and answer questions on the national standardised assessments.  Planned date 26th April 6-7pm.    Staff have been interviewed for new posts starting in April. A permanent teachers post and a McCrone post for non-contact time. Ms Doyle will cover P1. There have been 11 deferrals from nursery going to p1 this year which has impacted numbers - 29 pupils in total for new p1 class.    Buildings and maintenance. The toilets are being refurbished. Gym hall repainted. School corridors painted and new flooring put down. A fence is being put up around the school boundary. |  |

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| **AGENDA** |  | **ACTION** |
| **2.0c** | **Fundraising**  The science fair raised £260 profit from teas and coffees.  The school disco was postponed. FW to rearrange.  Ladies film and Prosecco night is looking good – 50 tickets sold to date. NE has worked hard at getting Licensing for the event. Emails will be sent to class reps to advertise, alongside Facebook awareness.    The May fair is planned for the 12th of May with a Carnival theme. Each activity is run by a class to make a profit. BR looking into climbing towers for hire, if that falls through discussion centered on other alternatives. A Santa fun run is being planned.  Jonathan Turley is running the Edinburgh marathon on behalf of the school. A non-feeing donation page will be set-up and advertised.  World book day dress-up is planned for 22 march. | **FW**  **BR** |
| **2.0d** | **Finance**  The Parent Council current balance is £7732.22. £2500 has been allocated for school trips. P2 and P4 have not used their £200 yet.  Books to be audited and signatories need to be changed with Becki replacing Fiona as a signatory. | **JR** |
| **2.0e** | **Class Reps (Lucy Wisely)**  Running smoothly. Rotas for the May fair will be sent out for parent helpers. |  |
| **2.0f** | **Playground**  Playground Development BR has drawn up a sheet to get information from the children about what they would like from the playground. She is looking for parents to come onto the sub group. Feedback will be collected from parents, children and teachers.  A need to set a date for clearing the old nursery garden was agreed. If a suitable date can be decided the parent council will circulate and seek volunteers to assist. | **BR**  **ALL** |
| **2.0g** | **Spending Commitments**  JB advised that all the spending commitments for this year had been covered and no further commitments had been added.  Remains to be seen whether the financial allocation for school trips will be used completely. |  |
| **AGENDA** |  | **ACTION** |
| **2.0h** | **School Website**  Parent Council minutes from this session need to be added alongside subsequent agendas. Parent Council email and Facebook address will be put up too. JB to be given access.  Access to the school Twitter account has been sought. | **AW / JB** |
| **3.0** | **AOB** |  |
| **4.0** | **Date of Next Meeting**  Date: Tuesday 1 May 2018  Time: 6.30pm  Location: Aboyne Primary School |  |